

SOCIOLOGY RESEARCH APPRENTICESHIP(SRA)

Faculty-Student Agreement Form

Student Name & ID Number: _____

Faculty/Doctoral Student Name: _____

Doctoral Student Supervisor (if applicable): _____

Research Project (Working Title): _____

Please read and discuss thoroughly the following expectations before you sign the agreement. Once this agreement is signed, the SRA Student should email the form to Arlo Pittman (arlo.pittman@emory.edu). **Please sign and return this agreement one week prior to the add/drop/swap deadline** so that Mr. Pittman can enroll the student in SOC 497R: Directed Research.

Expectations in the SRA Program

1. Faculty/graduate student mentors and SRA students agree to work together for one semester on the research project specified above. Students are required to work a regular schedule during the semester and will finish their work on the last day of classes. **Students should not be expected to work during final exams or semester breaks.**
2. **Work Expectations:** Faculty/Doctoral Student Mentors **must clearly explain the work tasks and expectations** for the Student Research Assistant. This includes any specialized training, as well as expected timeframes for completion of tasks. (We realize that completion of work may depend on many factors, so timeframes should be somewhat flexible and take into account the students' other academic obligations.) It is also important that the mentor give the student background and/or tasks that help them understand the role of their work in the overall research project.
3. **Regular Meetings:** In the most successful partnerships, mentors and students have regularly scheduled meetings, either through research group meetings or one-on-one meetings. Students and mentors should plan time for those meetings in their work schedules. Time spent in meetings should be considered part of the total hours worked per week. **Please discuss your preferences for scheduling these meeting times before signing this agreement.**
4. **Evaluation:** Faculty and graduate student mentors **should discuss how they will be evaluating the student's work.** They must also decide if the SRA will be done for a grade or pass/fail (Satisfactory/Unsatisfactory). (Note that anything beyond 8 credits of SRA must be taken for S/U credit).

Indicate the option chosen: _____ For a letter grade

_____ Satisfactory/Unsatisfactory

5. **Credit Hours:** Students are expected to work either 9 hrs/wk for 3 credit hours, or 12 hrs/wk for 4 credit hours.

Indicate the option chosen: _____ 9 hours/week for 3 Credits

_____ 12 hours/week for 4 Credits

Please sign below indicating that the student and faculty /graduate student mentor(s) have **read, discussed and understand** the above requirements and guidelines. Please contact Dr. Reed with any questions.

SRA Student Signature: _____ Date: _____

SRA Mentor Signature: _____ Date: _____

If relevant,

Graduate Student Mentor's

Faculty Advisor's Signature: _____ Date: _____